

TrackWise ® Coordinator - Scope Admin DB: TRWISE

Admin Scope, sorted by: Scope Name (Asc)

Name	Entries In Scope Detail
Admin Activities	3
All Projects	43
Certificate of Analysis	1
1005	
1007	

Insert

Delete

Undelete

Save

Cancel

Details

1001

TrackWise ® - Admin Scope Details DB: TRWISE

Admin Scope: Admin Activities

Scope, sorted by: Included in Scope (Desc)

Department	Record Type	Include in Scope
CAPA - New Jersey	Action Item	<input checked="" type="checkbox"/>
CAPA - California	Action Item	<input checked="" type="checkbox"/>
CAPA - Ireland	Action Item	<input checked="" type="checkbox"/>
Audits - Ireland	Observation	<input type="checkbox"/>
Audits - California	Audit	<input type="checkbox"/>
Audits - New Jersey	Observation	<input type="checkbox"/>
Audits - California	Observation	<input type="checkbox"/>
CAPA - California	Corrective Action	<input type="checkbox"/>
CAPA - California	Preventive Action	<input type="checkbox"/>
Audits - New Jersey	Audit	<input type="checkbox"/>
CAPA - Ireland	Corrective Action	<input type="checkbox"/>
CAPA - Ireland	Preventive Action	<input type="checkbox"/>
Audits - Ireland	Audit	<input type="checkbox"/>
CAPA - New Jersey	Corrective Action	<input type="checkbox"/>
CAPA - New Jersey	Preventive Action	<input type="checkbox"/>
Change Control - California	Request	<input type="checkbox"/>
Change Control - Ireland	Request	<input type="checkbox"/>
Change Control - New Jersey	Request	<input type="checkbox"/>
Complaints - California	Complaint	<input type="checkbox"/>
Complaints - California	Inquiry	<input type="checkbox"/>
Complaints - Ireland	Complaint	<input type="checkbox"/>
Complaints - Ireland	Inquiry	<input type="checkbox"/>

OK

Cancel

1009

1011

1012

1013

FIG. 10

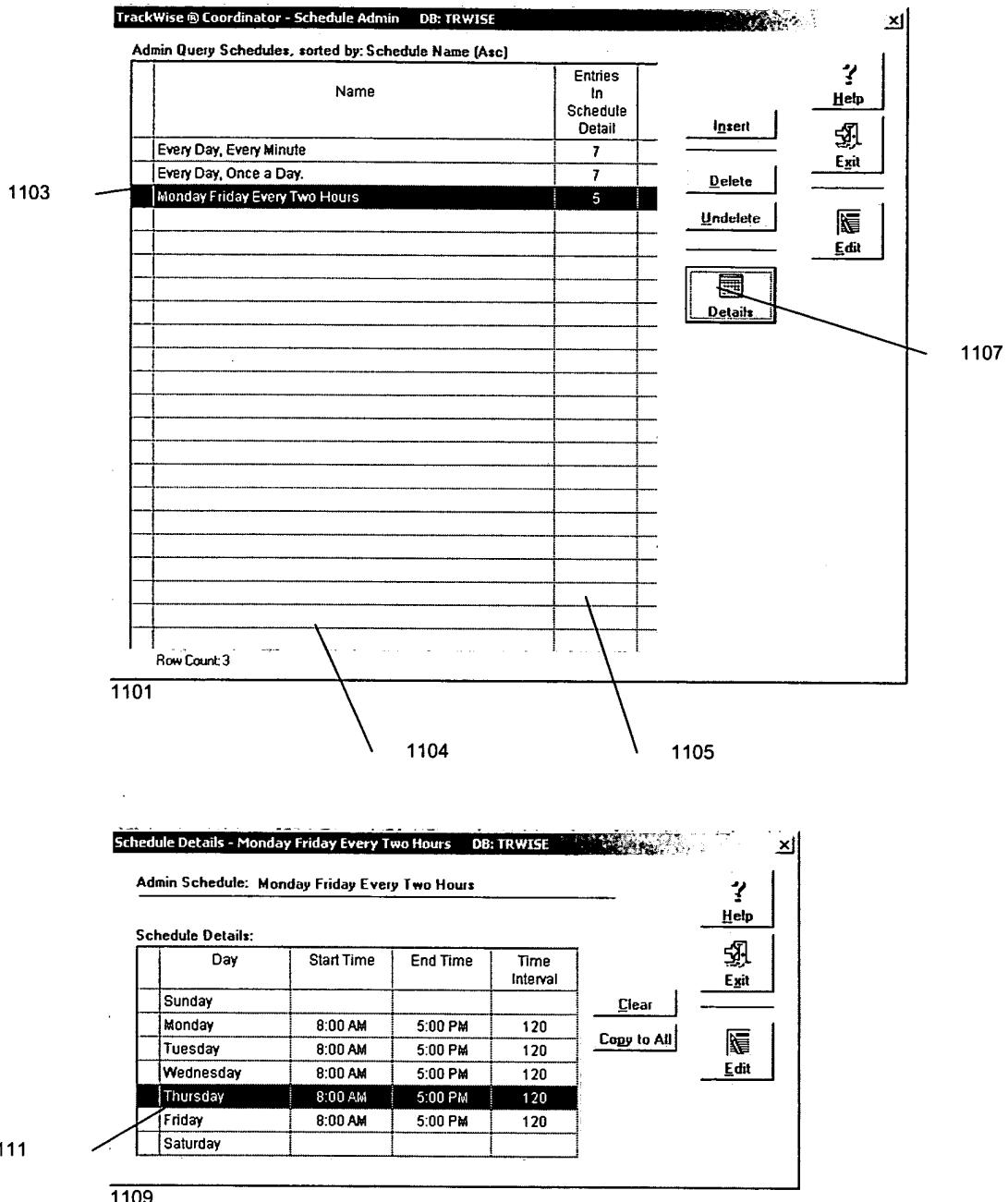


FIG. 11

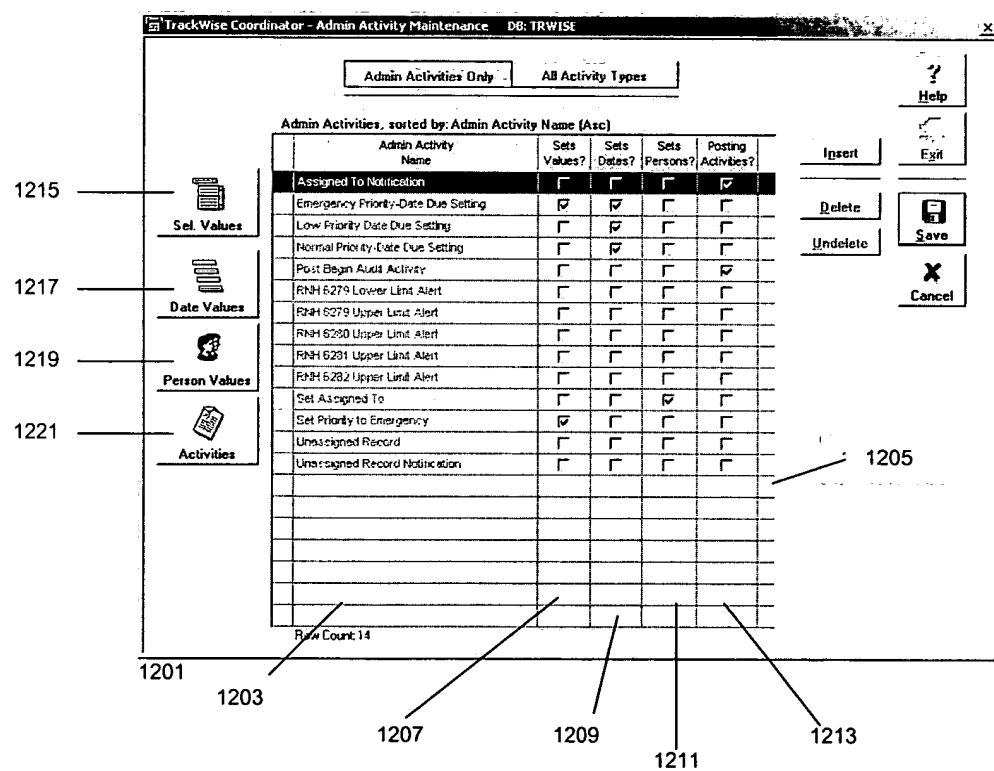


FIG. 12

Administration of Setting Selection Values

Admin Activity: Set Priority to Emergency

Set values, sorted by: Field Name (Asc)

Field Name to Set	Field Type	Operation	Set Values
Additional Samples Tested?	Selection		
Affected SOP	Selection		
Assessment Method	Selection		
Assignable Cause	Multi-Selection		
Condition	Selection		
Disposition of Samples	Selection		
Final Disposition	Selection		
Governing SOP	Selection		
Impact	Selection		
Location	Selection		
Mfg Stage	Selection		
Phase	Selection		
Priority	Selection	Set	Emergency
Product Family	Selection		
Product(s)	Multi-Selection		
Proposed Disposition	Selection		
Type	Selection		

1302 →

1301 → 1303 1305 1307 1309 1306

1310

1311 →

1313 →

Selection Values D8: TRWISE

Emergency	Selection		
Low	Selection		
Normal	Selection		

Help

Ok

Cancel

FIG 13

Administration of Setting Date Values

Admin Activity: Assigned To Notification

Field to Set	If Field is Blank, Base Field to Use	+/- Add Value	Time Units	If Field Already Set, Base Field to Use	+/- Add Value	Time Units	Business Days Rule
Analyst Approval On							
Audit Start Date							
Closed On							
Date Due							
Date Occurred							
Director Approval On							
Discovery Date							
Next Audit Date							
QA Approval On							
Received Questionnaire							
Response Due Date							
Sent Questionnaire							
Supervisor Approved On							

1401 1403 1405 1407 1409 1411 1413 1412

1415

Field to Set	If Field is Blank, Base Field to Use	+/- Add Value	Time Units	If Field Already Set, Base Field to Use	+/- Add Value	Time Units	Business Days Rule
Analyst Approval On							
<input checked="" type="checkbox"/> Audit Start Date	Date Created						
Closed On	Date Created						
Date Due	Date Due						
Date Occurred	Date Occurred						
Director Approval On	Director Approval On						
Discovery Date	Discovery Date						
Next Audit Date	Next Audit Date						
QA Approval On	QA Approval On						
Received Questionnaire	Received Questionnaire						
Response Due Date	Response Due Date						

1414 1417 1421

Closed On						
<input checked="" type="checkbox"/> Date Due	Date Created	30	Day(s)			
Date Occurred						

1418

1424

Closed On						
<input checked="" type="checkbox"/> Date Due	Date Created	30	Day(s)			Calendar
Date Occurred				Minute(s)		
Director Approval On				Hour(s)		
Discovery Date				Day(s)		
Next Audit Date				Week(s)		

1422 1423 1425

FIG. 14

1501

Administration of Setting Person Fields

Admin Activity: Set Assigned To

Field to Set	If Field is Blank, Person to Set	If Field is Blank, Person Role to Set	If Field Already Set, Person to Set	If Field Already Set, Person Role to Set
2nd Auditor				
Analyst Approval By				
Assigned To		Customer Support		
Closed By		Customer Support		
Contact		Developer		
Director Approval By		Project Leader		
Originator		Project Manager		
Person Notified		Quality Manager		

1513 → 1503 1505 1507 1515 1509 1511

1517 → 1517

Help

Exit

Save

Cancel

Administration of Setting Person Fields

Admin Activity: Set Assigned To

Field to Set	If Field is Blank, Person to Set	If Field is Blank, Person Role to Set	If Field Already Set, Person to Set	If Field Already Set, Person Role to Set
2nd Auditor				
Analyst Approval By				
Assigned To			Benson, Harry	
Closed By				
Contact				

Help

Exit

Edit

FIG. 15

Administration of Posting Activities

Admin Activity: Post Begin Audit Activity

Activity to Post	Posting Mode	Date Reference Field	+/- Value	Time Units	Business Days Rule	Responsible by Function	Responsible by Name
Action Item(s) Complete							
All Responses Received							
*Analyst Approval							
*Approve Corrective Action							
*Approve Preventative Action							
<input checked="" type="checkbox"/> Begin Audit	Perform						
Begin Change Control	Schedule						
Begin Investigation	Perform						
*Change Control Cancelled							
Change Request							
*Close							
*Close - Defer							
*Close - Reject							
Comments							
Commitment Initiated							
Complete							
Complete Commitment							
Complete Correspondence							

Note: Color-coded Activity Types Require Electronic Signature and can therefore be posted as Scheduled only.

1602 → (points to the 'Begin Audit' row)

1601 → (points to the 'Begin Change Control' row)

1603 → (points to the 'Begin Investigation' row)

1605 → (points to the 'Change Control Cancelled' row)

1607 → (points to the 'Close' row)

1609 → (points to the 'Close - Defer' row)

1611 → (points to the 'Close - Reject' row)

Administration of Posting Activities

Admin Activity: Post Begin Audit Activity

Activity to Post	Posting Mode	Date Reference Field	+/- Value	Time Units	Business Days Rule	Responsible by Function	Responsible by Name
Action Item(s) Complete							
All Responses Received							
*Analyst Approval							
*Approve Corrective Action							
*Approve Preventative Action							
<input checked="" type="checkbox"/> Begin Audit	Schedule	Current Date/Time	2	Day(s)	Calendar	2010-01-01	
Begin Change Control							
Begin Investigation							
*Change Control Cancelled							
Change Request							
*Close							
*Close - Defer							
*Close - Reject							
Comments							
Commitment Initiated							
Complete							
Complete Commitment							
Complete Correspondence							

Note: Color-coded Activity Types Require Electronic Signature and can therefore be posted as Scheduled only.

1613 → (points to the 'Begin Audit' row)

1614 → (points to the 'Begin Change Control' row)

1615 → (points to the 'Begin Investigation' row)

FIG. 16

1702

1701 1703 1705 1707 1709 1711 1713

1712 1714 1717 1719

1723

1721 1725 1727 1729 1731

TrackWise @ - Admin Query Maintenance DB: TRWISE

Active Admin Queries: Query Name [Asc]

Query Name	Triggered Activity	Admin Scope	Schedule	Priority Group	Program Entries
Emergency Priority	Emergency Priority-Date Due Setting	Admin Activities	Monday Friday Every Two Hours	2	1
Low Priority	Low Priority Date Due Setting	Admin Activities	Monday Friday Every Two Hours	2	1
Normal Priority	Normal Priority-Date Due Setting	Admin Activities	Monday Friday Every Two Hours	2	1
Over Due Records	Assigned To Notification	All Projects	Every Day, Every Minute	2	1
RNH 6279 <3.5	RNH 6279 Lower Limit Alert	Certificate of Analysis	Every Day, Once a Day.	2	1
RNH 6279 >4.5	RNH 6279 Upper Limit Alert	Certificate of Analysis	Every Day, Once a Day.	2	1
RNH 6380 >.8	RNH 6280 Upper Limit Alert	Certificate of Analysis	Every Day, Once a Day.	2	1
RNH 6381 <5.5	RNH 6281 Upper Limit Alert	Certificate of Analysis	Every Day, Once a Day.	2	1
RNH 6382 >1.6	RNH 6282 Upper Limit Alert	Certificate of Analysis	Every Day, Once a Day.	2	1
Unassigned PRs	Unassigned Record	Admin Activities	Monday Friday Every Two Hours	2	2
Row Count 10					

Help

Exit

Save

Cancel

Insert

Delete

Undelete

Schedule

Scope

Program

Program Sequence Details DB: TRWISE

Admin Query: Unassigned PRs

Program Sequence, sorted by: Sequence Number [Asc] [no other sorting is available]

Seq. No	Triggered Activity	Program Control: What to do after Executing the Current Sequence	Time Interval (in minutes)	
1	Unassigned Record Notification	Next - Advance to next sequence (wait given time interval)	120	Insert
2	Unassigned Record Notification	Next - Advance to next sequence (wait given time interval)	60	Exit
3	Unassigned Record Notification	Continue - Continue forever (wait given time interval)	30	Delete
				Undelete
				Edit

FIG. 17